



Parent-Student Handbook

2026-2027

Welcome to the 2026-27 school year at R.B. Hunt!

Dear Students and Parents,

We are so excited to start the 2026-27 school year. Each year is an exciting journey for us with new students, new challenges and new promise for the future. We are so happy you are with us on this wonderful ride. At R. B. Hunt, we work together as a team to constantly improve our school, our community, and ourselves. We look at challenges as “opportunities” to learn and grow!

As your principal at R. B. Hunt, my job is to:

- Place the needs of children first in all decisions we make.
- Focus on increasing student achievement in reading, writing, social studies, science, and math
- Balance children’s social/emotional needs and intervene when needed with support
- Model and promote the Six Pillars of Character and “S.H.I.N.E.” principles
- Provide a safe and welcoming school environment

My goal is to provide our students with the most productive and rewarding year of their young lives. Your emphasis on the importance of school, and regular school attendance with your support and cooperation, will help us to achieve this goal. If our school community works as a team, we can accomplish anything. We are all in this together.

I encourage you to get involved in our school. Our School Advisory Team meets monthly, the first Tuesday of the month at 3:15. All interested community members are welcome to attend. Our Parent Teacher Advisory Organizations meets Wednesday mornings throughout the year at 8:45 am with an evening meeting in September.

Please feel free to contact your child’s teacher, Rebecca Whaley, our assistant principal, or myself, if you have an issue or concern that can help us better serve our students. Thank you for trusting us with your most precious children.

Amanda S. Garman, Principal

R.B. HUNT ELEMENTARY SCHOOL MISSION STATEMENT

We at R.B. Hunt Elementary School believe that all children can learn. We will provide children with a supportive, caring environment that develops self-esteem, self-motivation, and a sense of responsibility. We strive to provide every opportunity for maximum student achievement and to recognize and stimulate special talents in all students. The educational environment and the teaching strategies are designed to meet the goals and objectives of a strong curriculum. Our primary goal is to prepare students to become responsible citizens and contributing members of the community. We believe that education is a cooperative learning effort among home, school, and community.

*As an R.B. Hunt Elementary School **student**, it is our responsibility to SHINE:*

- S: Safe Choices
- H: Have Respect
- I: Include Others
- N: Notice Feelings
- E: Engage in School

*As an R.B. Hunt Elementary School **staff member**, it is our responsibility to:*

- Provide a quality instructional program for each student
- Model the SHINE principles
- Provide an orderly classroom and safe school environment
- Develop programs and activities which will respond to the social, emotional, personal, and physical developmental needs of each student
- Assist parents in helping their children develop self-discipline, self-respect, and self-confidence

*As the **parent** of an R.B. Hunt Elementary School student, it is our responsibility to:*

- Send my child to school each day on time, well-rested, and properly dressed.
- Communicate regularly with my child’s teacher regarding my child’s social and academic needs and growth.
- Check my child’s folder and work daily.
- Provide my child with support for learning which includes homework help, a set time and place for homework, and the supplies needed to complete the assignment.

August 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 KG MEET THE TEACHER 5:30 - 7:00	7 MEET THE TEACHER 8:30 - 11:00	8
		TEACHER PLANNING				
9	10 STUDENTS REPORT TO SCHOOL KG STAGGERED START	11 KG STAGGERED START	12 EARLY RELEASE 1:45 PM KG STAGGERED START	13 ALL KINDERGARTEN REPORT TO SCHOOL	14	15
16	17	18	19 EARLY RELEASE 1:45 PM PTAO MEETING 8:45 AM	20	21	22
23	24	25	26 EARLY RELEASE 1:45 PM	27	28	29

QUICK REFERENCE GUIDE

Department	Staff	Contact
Main Office	Peggy LeJeune	(904) 547-7960
Principal	Amanda Garman	(904) 547-7966
Assistant Principal	Rebecca Whaley	(904) 547-7959
Clinic	Cindy Lewis & Kathy John	(904) 547-7964
Cafeteria	Melissa Gordon	(904) 547-7969
Student Records & Registration	Wendy Thurston	(904) 547- 7958
MTSS	Heather Eyestone, ILC	(904) 547- 7967
Transportation		(904) 547-7810

School Hours

- Building Opens: 7:45 AM
- Morning News: 8:20 AM
- Tardy Bell: 8:26 AM
- Dismissal: 2:45 PM
- Wednesday Dismissal: 1:45 PM

Important Links

- ParentSquare: <https://www.stjohns.k12.fl.us/parentsquare/>
- HAC: <https://www.stjohns.k12.fl.us/hac/>
- Volunteer Application: <https://www.stjohns.k12.fl.us/volunteer/>
- Lunch Account (PayPams): <https://www.stjohns.k12.fl.us/food/paypams/>
- Free/Reduced Lunch: <https://www.stjohns.k12.fl.us/food/free>
- Transportation: <https://www.stjohns.k12.fl.us/transportation/busplanner/>

ARRIVAL & DISMISSAL

DAILY SCHEDULE

School begins at 8:25am. The morning news show begins at 8:20am. Students are considered tardy at 8:26am.

School personnel are not on duty until 7:45am. Students are not to be dropped off prior to that time, unless they enrolled in the morning extended day program.

ARRIVAL

All students arriving by car or walking to school will enter the building through the cafeteria. Students may enter the building at 7:45am. Students will remain in the cafeteria until 8:00am, at which time they will go to their classrooms. Guides/Staff will be available to assist young students to their classrooms. Students will be marked tardy at 8:26am.

VPK arrival is between 7:45-8:00am in the bus loop off of Red Cox Road. All students in the VPK child's family may arrive at this time and go to the cafeteria if they are in grades K-5 to wait until 8:00am. After 8:00am, VPK parents must check their child in to the front office.

Bus students will enter the school through the bus loop and will go directly to their classrooms unless they need to go to the cafeteria for breakfast. Help will be available for young students to find their classrooms.

September 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 SAC MEETING 3:15 PM	2 EARLY RELEASE	3	4	5
6	7 LABOR DAY NO SCHOOL	8	9 EARLY RELEASE 1:45 PM	10	11 PATRIOT DAY	12
13	14	15	16 EARLY RELEASE 1:45 PM PTAO MEETING 5:30 PM CHILDCARE-PIZZA	17 FALL PICTURES	18	19
20	21 BOOK FAIR	22 BOOK FAIR OPEN HOUSE 5:00 - 7:00 PM	23 BOOK FAIR EARLY RELEASE 1:45 PM	24 BOOK FAIR CC CELEBRATION FAIRNESS	25 TEACHER INSERVICE NO SCHOOL	26
27	28	29	30 EARLY RELEASE 1:45 PM			

DISMISSAL

2:30pm- Dismissal via intercom for VPK dismissal and VPK siblings in Grades K-5 to bus loop for pick up

2:40pm- Dismissal via intercom of after-school activities/ extended day

2:45pm- Dismissal via intercom of car riders

2:48pm- Dismissal via intercom of walkers/bikers

2:50pm- Dismissal via intercom of bus riders

On Wednesdays, dismissal starts an hour earlier, at 1:30pm.

PARENT DROP OFF AND PICK UP

A.M. Car Riders drop-off: Follow the pattern around the south end parking lot.

Stay in a single-file line and pull up to the numbered drop-off points. There will be adult school personnel and/or safety patrols to open car doors and assist students.

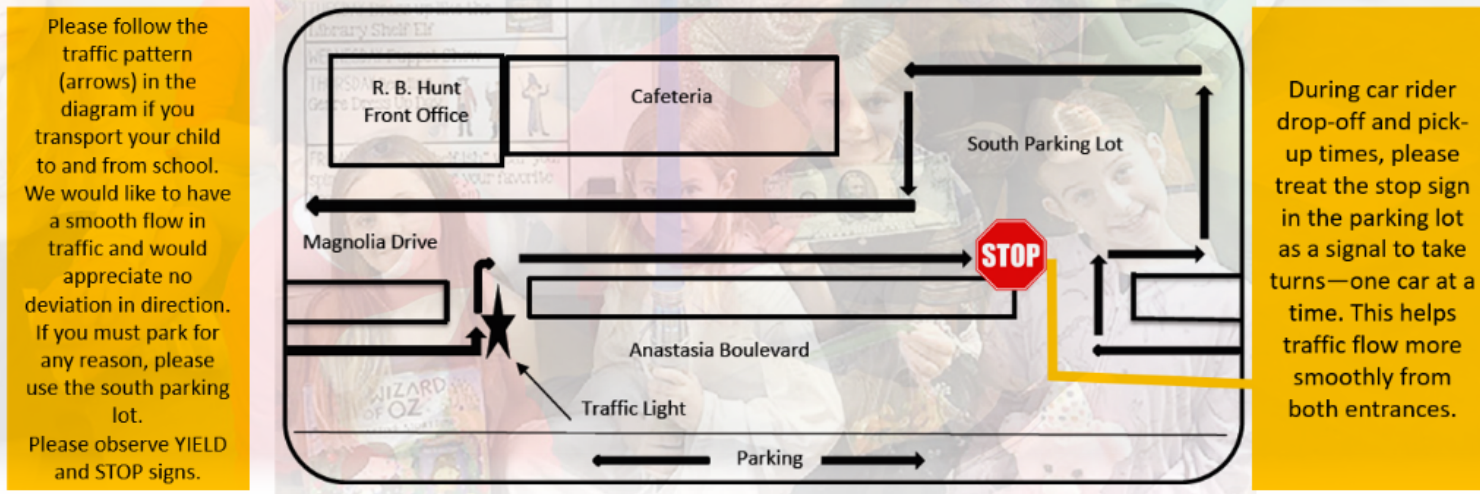
Parents are to stay in the car, please do not park and walk your child into school.

If you need to come into the school office, please park in the parking lot and cross at the designated area. Traffic will be stopped for you to cross.

P.M. Car Riders pick-up: Students are dismissed to the cafeteria where they wait for parents to pick them up. This is for car riders only. Parents are to stay in their cars. Please do not go into the cafeteria or wait by the door. This creates traffic congestion and the adults on duty cannot account for who is picking up the child. Car Riders pick-up begins at 2:50pm and runs to about 3:15pm. You may want to stagger your arrival time. Only authorized adults

with R.B. Hunt Car Riders cards displayed on the dashboard may pick up students. Please understand this is for the safety of our students. (Car Rider Cards will be issued at Meet the Teacher).

Walking Students: A crossing guard is on duty at the traffic light each morning and afternoon for students who walk or ride bicycles to and front school. For safety reasons, students should not cross Anastasia Boulevard at any other point. Please see that your child adheres to the crossing schedule: 7:50-8:25am and 2:45-3:15pm. Students who meet their parents in front of school are not permitted to play games with balls. **Bicycles and Skateboards:** All students who ride bicycles and skateboards should provide a lock to secure these items in the racks located in the front of the school. Bicycles and skateboards should not be ridden in front of the school. Per School Board Policy **dogs are not allowed on campus unless they provide a tangible service to their owners.**



October 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 SAC MEETING 3:15 PM	7 EARLY RELEASE 1:45 PM	8	9 END OF 1ST QUARTER	10
11	12 TEACHER PLANNING NO SCHOOL	13	14 EARLY RELEASE 1:45 PM	15	16	17
18	19	20	21 EARLY RELEASE 1:45 PM PTAO MEETING	22	23	24
25	26	27	28 EARLY RELEASE 1:45 PM	29 CC CELEBRATION RESPONSIBILITY	30 FALL FESTIVAL 5:30 - 7:30 PM	31

SJCSD TRANSPORTATION

Bus service is provided for students who live two or more miles from school. Bus routes are determined by address of enrollment. Students are expected to conduct themselves in an orderly and courteous manner while aboard the school bus. Misconduct may lead to students being suspended from the bus. Under suspension circumstances, parents are required to furnish transportation. Students who live within two miles of the school will not be allowed to ride the bus unless a hazardous condition exists along the route to school.

We cannot accommodate “Courtesy Riders” for play dates etc. Parent who have a hardship may request a Provisional Transportation Waiver at <https://www.stjohns.k12.fl.us/transportation/ptwaiver/>.

How we SHINE on the school bus:

S- Safe Choices: Follow driver’s instructions, keep body and belongings inside the bus, enter and exit in an orderly fashion, stay in seat with seat belt on.

H- Having Respect: Use inside voice, use positive body language, respect school property.

I- Including Others: Move over to allow others to sit.

N- Noticing Feelings: Keep hands, feet, and objects to yourself. Be kind.

E- Engaging in School: Stay seated, keep all personal items in your bookbag.

Rules for Students Riding the Bus

Bus safety is one of the major concerns of the St. Johns County School District. To ensure the safety of all our students, we ask all parents and students to support their bus driver by reviewing the rules listed below.

1. Students must stand off the roadway while waiting for the bus.
2. Students must be on time; the bus will not wait for those who are late.
3. Students must board and leave the bus at their regular location.
4. Students must walk ten feet in front of the bus and wait for the driver’s signal before crossing the road.

5. Students must obey bus drivers. The driver is in full charge of the bus and the students.
6. Students must sit in seats assigned by the driver.
7. Students must always stay in their seat when the bus is moving.
8. Students must keep their arms and heads inside windows. No objects are to be thrown from the window.
9. Students must talk quietly. Unnecessary conversation with the bus driver is dangerous.
10. Students must observe rules for school conduct.
 - a. Students must refrain from fighting, pushing, and tripping while boarding, riding and leaving the bus.
 - b. Students must not use any abusive or profane language.
11. Students must remain silent at all railroad crossings.
12. Students may not eat, drink, or use tobacco on the bus.
13. Students may not bring animals, dead or alive, glass or glass containers, sharp objects, balls, bats, cutting instruments, batons, or drumsticks on the bus without prior permission of driver.
14. Students may not bring large objects which interfere with seating and the safety of others.

Penalty for violating these rules- A pupil will be reported by the driver to the school Principal/Assistant Principal, who has the authority to suspend him/her from riding the bus.

CHANGES IN TRANSPORTATION

If you would like to make a change to your child’s transportation, please submit an online form through ParentSquare AND message the teacher. Changes in transportation need to be made prior to 2:15pm or 1:15pm on Wednesdays via ParentSquare AND with a message to the teacher.

November 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 ELECTION DAY SAC MEETING 3:15 PM HEALTH SCREENS	4 EARLY RELEASE 1:45 PM PICTURE RETAKES	5	6	7
8	9	10	11 VETERANS DAY NO SCHOOL	12	13	14
15	16	17	18 EARLY RELEASE 1:45 PM PTAO 8:45 (HANDOUT TREES)	19 CC CELEBRATION CITIZENSHIP	20	21
22	23	24	25	26 THANKSGIVING DAY	27	28
			THANKSGIVING BREAK			
29	30					CITIZENSHIP

ATTENDANCE & STUDENT ABSENCES

ATTENDANCE/ABSENCES

Research shows that the establishment of good attendance habits in elementary school is critical to the success of students throughout their school career. Please lay a positive foundation for your children by having them attend school every day. Coming to school late makes it hard for students to “settle in” and be ready for learning. Students who are **not in the building by 8:25am** are considered tardy.

School Board Policy describes the following acceptable reasons for an **excused absence**: personal illness, illness, or death of member of the immediate family, doctor or dentist appointments, religious holiday, required court appearance, special events or emergencies when pre-approved by the school administration. The following are described as **unexcused absences**: shopping trips, Disney trips, pleasure trips, vacations, or other avoidable absences.

Any student who has been absent from school shall bring a note from one of his/her parents or guardians upon return to school (within 48 hours) stating the cause of his/her absence. After 5 unexcused absences within ninety calendar days, the SJCSO will contact you by phone or letter. After 10 unexcused absences, we will refer your child to the MTSS team and Truancy Coordinator.

After 15 days of absence, excused or unexcused, a student must have a doctor's verification for all subsequent absences due to illness. All work missed while a child is absent must be made up. It is the responsibility of the parent and child to see that it is done. It is the parent's responsibility to provide proof of legitimate cause of the absence if a student is absent more than 15 days.

EARLY DISMISSAL

Please attempt to schedule non-emergency dental and medical appointments after school hours or on Wednesday afternoons. A request to have a child excused from class early should be sent in with the child on the morning of the dismissal. The request should include the time of dismissal and the reason for dismissal. A child will be released only to his/her guardians unless the school has been notified, in

writing, that the parent grants permission for someone else to pick up their child. The parent or authorized person must come to the office and present identification when signing out the child.

No early check outs after 2:15pm (1:15 on Wednesdays)

Releasing students any closer to dismissal time disrupts classroom procedures and the safe and efficient dismissal of other students at the end of the day. This can also create traffic flow problems. If you need to change your child's way of dismissal, please complete the digital form in ParentSquare.

SAFETY AND SECURITY

VISITORS/VOLUNTEERS

All visitors, volunteers, and chaperones must enter through the front office, have cleared building access, showed picture ID, and get a visitor name tag. For the safety of our children, we are unable to make exceptions to this rule. Click here to sign up to come onto campus: [Volunteer Services – St. Johns County School District](#)

Applications take time to process, so it is important they are submitted well before anticipated activities/events. Approved volunteers must reapply and be reapproved every three years. If you have questions or want to check the status of the application, please call the front office at (904) 547-7960.

SAFETY

Any child on school grounds after dismissal of the regular school session is there at his/her own risk. After school and on weekends, only authorized people may enter the buildings or use the school grounds. There is a law enforcement officer housed on the school property to help with the security of the school buildings and surrounding area. Our school is also protected by monitored video and alarm systems.

FIRE, TORANDO, LOCKDOWN, BUS DRILLS, AND CRITICAL INCIDENT PLAN

Fire, tornado, safety, and bus drills are held throughout the school year.

December 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 EARLY RELEASE 1:45 PM	3	4	5
6	7	8	9 EARLY RELEASE 1:45 PM	10	11	12 BREAKFAST WITH SANTA 9:00-11:00 AM
13	14	15	16 EARLY RELEASE 1:45 PM TEACHER HOLIDAY LUNCHEON	17	18 END OF 2ND QUARTER EARLY RELEASE 1:45 PM	19
20	21	22	23	24	25	26
			WINTER BREAK			
27	28	29	30	31		
			WINTER BREAK			

Volunteers and visitors are reminded of these rules:

1. Check the instructions in each area indicating how to leave the building/bus in case of an emergency.
2. During any drill or emergency, the students must walk quietly and quickly to the designated area.
 - a. Severe Weather Drills- hallways and other safe designated areas
 - b. Evacuation Drills- to the soccer field behind the school
 - c. Fire Drills- location outside the building designated by classroom plaque
3. In the event of an evacuation and we cannot return to the building, staff and students will remain at the soccer field and pavilion for parents or bus pick up.
4. In the event of an evacuation or critical incident, please monitor alerts through ParentSquare.
5. Classroom doors are always locked.

INCLEMENT WEATHER

Please discuss a plan with your child about what to do in the event of inclement weather at the end of the school day. The office cannot accommodate a deluge of telephone calls while releasing students.

TELEPHONE AND ADDRESS CHANGE

Please notify the school immediately if there is a change in your address, telephone number, baby-sitter, or person to contact in an emergency. This information is particularly important in case your child becomes ill or injured. Contact Wendy Thurston at (904) 547-7958 to update your information.

R.B. HUNT IS A SMOKE-FREE CAMPUS, INCLUDING VAPING.

DOGS ARE NOT ALLOWED ON CAMPUS UNLESS THEY SERVE AS A CERTIFIED SERVICE ANIMAL.

SCHOOL FUNCTIONAL RELEASE PROCEDURES

1. Students at school functions are not allowed to leave the area (usually the cafeteria or school grounds) until an adult arrives to pick them up.

2. For field trips that return after school hours, students will be released by the teacher to an authorized adult.
3. If a student in either of the above situations is not picked up in a timely manner, the adult in charge places a phone call to the student's parent/guardian. Please notify the teacher in advance and in writing if another adult will be picking up your child. The teacher will wait with the student until an adult arrives.
4. No student is sent home alone or left to wait alone at the school campus.

STUDENT HEALTH SERVICES

STUDENT HEALTH/MEDICATIONS

If your child needs to have medication(s) given during the school day, State Regulations FS 64F-6.005 and School Board Policy require that you and your doctor provide written permission for administration of both prescribed and over-the-counter medication(s) or treatment(s). Medication refers to only those products which have been approved by the Food and Drug Administration (FDA) for use as a drug.

Prescribed medications must arrive in a container with the original, unaltered prescription label attached. Over-the-counter medications must arrive in the original store-issued container. The medication authorization form must be completed entirely and accompany any medication to be given to your child in school. A guardian must hand carry medication to the school office. Office personnel will verify the quantity of each medication. Do not send medication to school with your child. Click here for the Medication Forms: <https://www-rbh.stjohns.k12.fl.us/clinic/>

Please update your child's health information, including information regarding allergies and possible side effects of medications your child takes on a regular basis.

January 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
			WINTER BREAK			
3	4 TEACHER PLANNING DAY NO SCHOOL	5 STUDENTS RETURN TO SCHOOL SAC MEETING	6 EARLY RELEASE 1:45 PM	7	8	9
10	11	12	13 EARLY RELEASE 1:45 PM	14 REPORT CARDS	15	16
17	18 MLK DAY NO SCHOOL	19	20 EARLY RELEASE 1:45 PM PTAO MEETING	21	22	23
24	25	26 CC CELEBRATION RESPECT	27 EARLY RELEASE 1:45 PM	28	29	30
31						

ACADEMICS

REPORT CARDS

There are four grading periods in the school year. Report card and grade information is available to parents via the Home Access Center (HAC). Parent/Teacher conferences are encouraged. An appointment for a conference should be made by contacting your child's teacher. Parents may also review their child's records by appointment.

HOME ACCESS CENTER (HAC)

Parents can access student information regarding academic performance, absences, and tardies by logging into the Home Access Center. We will print student report cards upon request. Parents can set up Home Access Center at:

<https://www.stjohns.k12.fl.us/hac/>

PARENT/TEACHER COMMUNICATION

Working together, we can provide the best possible education for your child. Please keep us informed regarding your child's needs and any concerns you may have about his/her progress. Contact teachers by note, ParentSquare, telephone, or email. If you call during the school day, you may leave a voicemail. Please note that teachers may not have time to check email, ParentSquare, and voicemails during the day. Changes in transportation need to be made prior to 2:15pm or 1:15pm on Wednesdays via ParentSquare. If you wish to have a conference with your child's teacher, please schedule it in advance. Unfortunately, our teachers' schedules do not provide time for drop-in conferences.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS) TEAM

This committee addresses specific student needs and suggests strategies for teachers to use to promote student success. Students who may need additional support are referred to the MTSS team. Teachers or parents may refer a student. Questions and concerns relating to MTSS are directed to the Instructional Literacy Coach, Heather Eyestone, at Heather.Eyestone@stjohns.k12.fl.us.

SCHOOL IMPROVEMENT PROCESS

School Improvement is a collaborative process between Administrators, Teachers, Parents, and Community Members to provide positive school-based management. A School Advisory Council (SAC) is in place at each school. The council is made up of teachers, parents, administrators, and representatives of the business community. SAC is charged with developing and monitoring a School Improvement Plan. The School Improvement Plan is based on the school's needs assessment and includes activities to address state performance goals and standards, assessment methods, definitions and measures of adequate progress, and requests for waivers. If a school does not make adequate progress as defined in its school improvement plan, in any year, the school board is expected to intervene and provide assistance to that school.

The completed school improvement plan, including the results of the needs assessment, state and local data, and definitions of adequate progress, is presented to the school's community for reaction and input. After public input, the plan is revised, if necessary, and submitted to the school board for review. After reviewing the assessment of needs and community input, the school board will confer with the school to make any necessary changes and then approve the plan.

After the plan is implemented, the school board must determine if adequate progress, as defined in the approved plan, has been made. If adequate progress has not been made, the school board intervenes to review the school's plan for the next year, and this includes early intervention and assistance for the school in accomplishing the plan. For the next school year, the planning process is essentially the same, including needs assessment, activities assessment, and measures of adequate progress, community input, and negotiated approval by the school board.

The School Advisory committee meets the first Tuesday of every month at 3:5in the Media Center. Please view the school calendar for 2026-2027 school year meeting dates.

If you have questions or are interested in joining our SAC team, please contact our SAC chair, Tiffany Stetson at Tiffany.Stetson@stjohns.k12.fl.us or principal, Amanda Garman at Amanda.Garman@stjohns.k12.fl.us.

February 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 GROUNDHOG DAY SAC MEETING 3:15 PM	3 EARLY RELEASE 1:45 PM	4	5	6
7	8	9	10 EARLY RELEASE 1:45 PM	11	12 TEACHER INSERVICE NO SCHOOL	13
14 VALENTINE'S DAY	15 PRESIDENT'S DAY NO SCHOOL	16	17 PTAO MEETING 8:30 AM EARLY RELEASE 1:45 PM	18 FUN RUN STUDENT KICK-OFF	19	20
21	22	23	24 EARLY RELEASE 1:45 PM	25 CC CELEBRATION CARING	26 FUN RUN	27
28	29	30	31 EARLY RELEASE 1:45 PM			

FOOD SERVICES

SCHOOL MEALS

If students forget their lunch, they will be provided with a hot lunch from the cafeteria. There will be some special items available to purchase a la carte and restrictions can be placed on your students' meal account. Once restrictions are placed, they cannot be removed unless the parent provides the food service manager with a letter asking for the restrictions to be removed. If there is a question or concern with your child's lunch account, please call the cafeteria manager, Melissa Gordon, at (904) 547-7969.

PREPAYMENT FOR FOOD ITEMS

Prepayments to your child's meal account with your VISA, Mastercard, or Discover credit card can be made by logging onto <https://www.stjohns.k12.fl.us/food/paypams/> or call 1-888-994-5100. Payment can also be received by the food service manager in the form of check or cash. Please indicate your child's first and last name and personal identification number (PIN) with the payment. Prepayment is encouraged as it assists in movement of students through the line.

FREE LUNCH PROGRAM

If you would like to apply for free/reduced lunch cost eligibility, applications are required yearly and available at <https://www.stjohns.k12.fl.us/food/free>.

TECHNOLOGY & PERSONAL DEVICES

USE OF TELEPHONE/CELL PHONES/SMART WATCHES

In accordance with House Bill 1105, the use of wireless communication devices by elementary school students is strictly prohibited during the school day. This includes cell phones and smart watches. The School Board Policy permits personal cell phones, but they must be turned off and stored in the student's backpack. R.B. Hunt is not responsible for lost or stolen student devices (tablets, cell phones, watches, etc.). Students may use the phone in the classroom or in the front office to contact parents if necessary.

SCHOOL & COMMUNITY

PARENTSQUARE

ParentSquare is the main communication between school and families. Administration posts a weekly newsletter. Teachers can post pictures, newsletters, and important information. You can also directly message your child's teacher through ParentSquare. Please click here to read more information: <https://www.stjohns.k12.fl.us/parentsquare/>.

HUNT'S CATCH UP- R.B. HUNT'S WEEKLY ADMINISTRATIVE NEWSLETTER

The "Hunt's Catch-Up" is the school newsletter. It is published every Friday and sent through ParentSquare. Look for this publication so you will be aware of all important events, schedule changes, and other issues that parents need to be aware of. At times, the school office is inundated with telephone calls inquiring about events and scheduled times. Most of this information will be included in the newsletter and on ParentSquare.

PARTY INVITATIONS

Party invitations may not be distributed at school.

BIRTHDAYS

Student and staff birthdays are announced each morning on the school news show. Individual treats are allowed, if made commercially, and have a list of ingredients so that we can check for allergies. We ask that balloons and other large items not be brought to school, to minimize disruptions. **Please coordinate all treats and food through your child's teacher.**

PTAO

The R.B. Hunt PTAO (Parent Teacher Advisory Organization) is a group of parent and teacher volunteers responsible for organizing and promoting fundraisers, sponsoring family-oriented activities, and involving families and the community in enhancing the learning of all our students. PTAO membership is open to all families. Meetings are held periodically on the third Wednesday of the month (see school calendar for meeting dates and times). For more information or questions,

March 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 SAC MEETING 3:15 PM	3 EARLY RELEASE 1:45 PM	4	5	6
7	8	9	10 EARLY RELEASE 1:45 PM	11 END OF 3RD QUARTER FIELD DAY	12 TEACHER PLANNING NO SCHOOL	13
14	15	16	17	18	19	20
			SPRING BREAK			
21	22	23	24 EARLY RELEASE 1:45 PM	25 CC CELEBRATION TRUSTWORTHINESS	26 NO SCHOOL	27
27	28	29	30 EARLY RELEASE 1:45 PM	31		

please contact rbhuntvolunteers@gmail.com. We also give weekly updates on PTAO events in the Hunt's Catch Up.

HUNT'S HELPING HANDS

Are you interested in helping different classrooms? We have a volunteer program, called "Hunt's Helping Hands" where parents, grandparents, and community members can volunteer in many different classrooms. If you are interested in learning more about Hunt's Helping Hands, please reach out to Rebecca Whaley, Assistant Principal, at (904) 547-7959.

VOLUNTEER PROGRAM

Our volunteer program is a vital part of the R.B. Hunt education program. Volunteers assist in many ways: working one on one with children, working with small groups of children, making materials, and assisting with classroom activities. All volunteers (including field trip chaperones) must first be cleared to have School Access through the SJCSO website at [Volunteer Services – St. Johns County School District](#). This application must be completed and approved prior to volunteering, visiting, or chaperoning.

TEXTBOOKS

Textbooks are provided free of charge by the St. Johns County School District. Any lost or damaged textbook or workbook must be paid for by the student. This is also applicable to lost or damaged library books.

LOST AND FOUND

Please label all outer clothing (jackets, sweaters), backpacks, lunch boxes, water bottles, etc. If your child loses one of these items, it will be placed in the wood cubbies located by the cafeteria. Many items are never claimed and after several months are donated to a charitable organization.

PERSONAL CHECK POLICY

All checks received must include the student's name on the check. The St. Johns County School District contracts with Envision Payment Solutions to pursue any returned checks. Banks will direct all returned checks to Envision who will electronically process returned checks. Envision will add service charges and processing fees as permitted by Florida State Law to all checks written to the district and later returned.

SCHOOL SPIRIT DAY- FRIDAYS

To show school spirit, students and staff are encouraged to wear R.B. Hunt t-shirts or red and white clothing every Friday or on the last day of the week. Students may earn a STICKER for engaging in school! R.B. Hunt t-shirts are sold by the PTAO at school functions or through the school office.

SJCSO STUDENT CODE OF CONDUCT

ST. JOHNS COUNTY SCHOOL DISTRICT CODE OF CONDUCT

All students are expected to follow the SJCSO Code of Conduct. This document is available at <https://www.stjohns.k12.fl.us/schoolservices/conduct/>.

DRESS CODE

Our school dress code is based on the dress code outlined in the St. Johns County Student Code of Conduct.

1. Shoes must be worn at all times. Shoes/sandals must have a back or a strap across the heel. Sneakers must be worn for P.E. Crocs should not be worn for sports at recess or P.E.
2. Hats should not be worn inside school buildings.
3. Shirts must have straps. Students should have a covered midriff.
4. Clothing with references to cigarettes, alcohol, other drugs, violence, or gangs are not permitted. Parents may be contacted for infractions of the dress code and may be required to bring a change of clothing to the child.

April 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 SAC MEETING 3:15 PM	7 EARLY RELEASE 1:45 PM	8	9	10
11	12	13	14 EARLY RELEASE 1:45 PM	15	16	17
18	19	20	21 PTAO MEETING 8:45 AM EARLY RELEASE 1:45 PM	22	23	24
25	26	27	28 EARLY RELEASE 1:45 PM	29	30	

SHINE & PBIS

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS (PBIS)

R.B. Hunt Elementary School is a Positive Behavior Intervention and Supports (PBIS) School. PBIS is a schoolwide framework that enhances student's quality of life and reduces problem behaviors. By establishing this framework, we are developing skills, making changes to the school environment, acknowledging appropriate behavior, and using data to identify support for our students.

At R.B. Hunt, all staff recognize students for adhering to classroom rules and demonstrating good character through STICKERS, a digital platform for tracking positive student behaviors, embedded in ParentSquare. Teachers communicate with parents and students throughout the school year on positive student behaviors. Parents can view their child's STICKERS via ParentSquare and will be notified about the digital stickers earned through Daily Digest. Students can use STICKERS to purchase items in the school store, attend quarterly SHINE parties, and go on field trips. **Students who receive one or more disciplinary referrals during a quarter will not be eligible to attend the quarterly SHINE Party. Students who receive two or more disciplinary referrals during a semester will not be eligible to attend the semester SHINE Field Trip.**

All school rules and student actions support these expectations.

S- Safe Choices

Student and staff safety is our number one priority. Students are expected to follow all safety rules for the school and buses and respect other people's right to be safe emotionally and physically. Examples of physical and emotional safety include, but are not limited to the following:

- Walking at all times
- Always keeping hands and feet to oneself
- Playing on and around playground equipment appropriately
- Following bus rules

H- Having Respect

Students and adults are expected to respect one another. Example of respectful behavior include, but are not limited to the following:

- Listening to each other
- Talking politely and using appropriate language

- Avoiding words that are hurtful to others
- Touching others' property without permission
- Treating school properly with care
- Following adult directions

I- Including Others

At R.B. Hunt, we value individuality and try to ensure a positive school culture by including others in activities. Examples of including others include, but are not limited to the following:

- Supporting individual differences
- Reaching out to others and make others feel valued

N- Noticing Feelings

To notice one's feelings is to show awareness and empathy. We want to help students learn healthy emotional habits and ways of expressing themselves by modeling it ourselves. Examples of noticing feels include, but are not limited to the following:

- Identifying different emotions in ourselves and others
- Having a growth mindset
- Being mindful of other people's space

E-Engaging in School

Students are expected to be engaged in their learning. Examples of engaging in school include, but are not limited to the following:

- Being on time
- Being prepared
- Completing assigned work
- Following directions
- Actively listening to the teachers and staff members
- Staying in assigned area
- Being motivated to doing your best
- Using technology responsibly

Our school principles are based on and intertwined with the St. Johns County CHARACTER COUNTS! Pillars (Caring, Responsibility, Fairness, Citizenship, Respect, Trustworthiness). R.B. Hunt is recognized as a CHARACTERCOUNTS! Exemplary School for the 25-26 school year.

May 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 EARLY RELEASE 1:45 PM	6	7	8
TEACHER APPRECIATION WEEK						
9	10	11	12 VOLUNTEER BREAKFAST EARLY RELEASE 1:45 PM	13	14	15
16	17	18	19 EARLY RELEASE 1:45 PM	20	21	22
23	24	25 MEGA PARTY	26 EARLY RELEASE 1:45 PM	27 5TH GRADE PROMOTION	28 LAST DAY OF SCHOOL EARLY RELEASE 1:45 PM	29
30	31					

