R.B. Hunt Elementary
SAC minutes –September 1st 2026

Attendance:

Community Members:

- Linda Thompson
- Kara Tozer
- Chelsea d'Hemcourt
- Andrea Brominski
- Jacob Harding
- Johanna Weber
- Tia Escobar
- Sarah McLeod
- Michelle Vijgen
- Linda Dumas
- Michael Rodriguez

School Representatives:

- Amanda Garman
- Rebecca Whaley
- Ashley Fee
- Susan Bush
- Tiffany Stetson
- Stephanie Nehemias

R. B. Hunt Attendees:

Quorum: ☒ Yes ☐ No

Call to Order:

A meeting of the R.B. Hunt Elementary School Advisory Council was held in person R.B Hunt. Tiffany Stetson called the meeting to order at 3:17.

Minutes:

New Business:

SAC Overview

Tiffany Stetson shared information regarding the purpose and responsibilities of the School Advisory Council (SAC). SAC serves as the

School Advisory Committee and supports the School Improvement Plan (SIP). Members were informed that:

- At least 50% parent representation is required for voting purposes.
- Motions and votes must occur during in-person meetings.
- SAC is responsible for voting on the School Improvement Plan, school climate survey input, and the use of School Recognition ("A+") funds.

SAC Meeting Schedule

The meeting dates for the 2026-2027 school year were reviewed. Dates were shared verbally and distributed. Members were informed that agendas and previous meeting minutes will be emailed approximately two weeks prior to each meeting. The committee agreed to continue holding monthly meetings, with required meetings highlighted on the annual schedule.

SAC Funds Review

Amanda Garman reviewed the SAC budget and explained that funds are generated through student FTE counts conducted twice each year in October and February. These funds are allocated to SAC for decisions that support teachers, students, and school needs. The current SAC balance is **$5,094.52**.

School Improvement Plan (SIP) Input

Amanda Garman reviewed the School Improvement Plan and corresponding data with committee members.

Discussion included:

- Behavioral data
- Students with disabilities (SWD)
- Attendance trends
- Student achievement and learning gains

Key points:

- Continued focus on increasing student learning gains and ensuring students with disabilities reach grade-level proficiency, not simply demonstrate growth.
- Additional enrichment and extension opportunities are being incorporated into the master schedule for students performing at Levels 3 and 4 to ensure continued academic growth.
- School attendance increased by approximately 0.5% last year, and the school will continue efforts to improve attendance.
- The SHINE positive behavior program will continue. The school is transitioning from LiveSchool to ParentSquare Stickers as a recognition system. Ongoing incentives include SHINE Store rewards and sponsored celebrations.
- Math proficiency data indicated that 1st and 4th grades need improvement compared to the school's overall average.
- R.B. Hunt continues to perform above state averages and staff regularly analyze data to inform instruction.
- Math Club initiatives focus on strengthening addition, subtraction, multiplication, and division skills.
- Science instruction will include additional support for students with disabilities.
- Grade-level teams and ESE teachers will continue collaborating through Professional Learning Teams (PLTs) to support ELA and Math growth, particularly for students in the lowest 25%.
- The school's Early Warning System continues to monitor attendance, suspensions, and failing grades to proactively support at-risk students.

Celebrations and School Highlights

Committee members discussed achievements and unique characteristics that should be highlighted with the School Board, including:

- Battle of the Books
- K-3 Swimming Program
- 71-year history

- Hunt's Helping Hands service projects

Members shared qualities that make R.B. Hunt unique:

- A magical school culture
- Small school environment
- Location near the lighthouse and barrier island community
- Strong multi-generational school legacy
- Integration of local arts/culture with gardens, pond habitats,
- Walking Field Studies to the St. Augustine Lighthouse, the Amp, and Alligator Farm
- Fall Festival
- Chorus program
- Robotics Team
- Low teacher turnover with an average of 20+ years of teaching experience
- Flagler College courses held on campus

FAME Conference Funding: Stephanie Nehemias asked for funds for the Media Conference.

- Motion outcome: Michelle Vijgen Motioned, Tia Escobar seconded All Ayes

ELA Textbook Adoption Update

Rebecca Whaley shared information regarding the district's ELA textbook adoption. R.B. Hunt currently utilizes Benchmark curriculum resources. Teachers are successfully implementing small-group instruction and reading conferences. Reader's Theater activities conducted weekly have been particularly successful with students.

Questions and Comments

- A question was raised regarding Chorus enrollment. It was shared that fourth and fifth grade chorus registration through ParentSquare will open on September 9.

- Concern was expressed regarding a fourth-grade classroom with 27 students. It was noted that requests for additional support have been denied twice by the district.
    - Linda Thompson shared information from district communications regarding enrollment numbers and funding challenges. Discussion focused on limitations caused by available funding and broader state-level education funding decisions.
    - Rebecca Whaley shared that the district reviewed students who had been counted in multiple enrollment programs ("double dipped").

Meeting Adjournment:

Motion: Michelle motioned to adjourn the meeting at 4:25 and Tia seconded. Motion carried unanimously.

Next Meeting:

October 6th, 2026